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| **s / D I S T R I C T - M O N T H L Y - S T A T I O N - R E P O R T** *v3* |
|  |
| **s/District Name** | **Station Name** | **Period – Month / Year** |
|  |  |  |
|  |
| **A - FUNCTIONALITY** |
| 1. Elected Executive Board | CHAIRPERSON | DEPUTYCHAIRPERSON | SECRETARY | TREASURER | PRO | PROJECTS |
| *Name / Surname* | *Name / Surname* | *Name / Surname* | *Name / Surname* | *Name / Surname* | *Name / Surname* |
|  |  |  |  |  |  |
| 2. Elected on | *YYYY / MM / DD* | *YYYY / MM / DD* | *YYYY / MM / DD* | *YYYY / MM / DD* | *YYYY / MM / DD* | *YYYY / MM / DD* |
|  |  |  |  |  |  |
| 3. Last AGM Meeting Date | 4. Last Station Imbizo Date | 5. Last General Meeting Date | 6. Prior General Meeting Date | 7. Last Exco Meeting Date | 8. Prior Exco Meeting Date |
| *YYYY / MM / DD* | *YYYY / MM / DD* | *YYYY / MM / DD* | *YYYY / MM / DD* | *YYYY / MM / DD* | *YYYY / MM / DD* |
|  |  |  |  |  |  |
| 9. Did the Treasurer Present a Financial Report at the Last Exco Meeting? | *Yes* |  | 10. Was the Financial Report Accepted by Exco as Correct? | *Yes* |  |
| *No* |  | *No* |  |
| 11. Are Minutes of the Last Exco Meeting Available? | *Yes* |  | 12. Youth Desk Established? | *Yes* |  | 13. Spiritual Crime Prevention Sub-Forum Established? | *Yes* |  |
| *No* |  | *No* |  | *No* |  |
|  |
| **B - PARTNERSHIP** |
| 14. Attended Last Exco Meeting? | CHAIRPERSON | DEPUTY CHAIRPERSON | SECRETARY | TREASURER | PRO | PROJECTS | STATION or ACTING CMDR |
| *Yes* |  | *Yes* |  | *Yes* |  | *Yes* |  | *Yes* |  | *Yes* |  | *Yes* |  |
| *No* |  | *No* |  | *No* |  | *No* |  | *No* |  | *No* |  | *No* |  |
| 15. Attended Prior Exco Meeting? | *Yes* |  | *Yes* |  | *Yes* |  | *Yes* |  | *Yes* |  | *Yes* |  | *Yes* |  |
| *No* |  | *No* |  | *No* |  | *No* |  | *No* |  | *No* |  | *No* |  |
| 16. Did the Station Managers attend the Last General Meeting? | 17. Did the CIB or NHW’s attend the Last General Meeting? | 18. Names of the Ward Councillors who attended the Last General Meeting? | 19. Total Number of Attendees at the Last General Meeting? |
| *Yes* |  | *No* |  | *Yes* |  | *No* |  | Names: |  | *Total Number:* |  |
| 20. Was the Station Area Crime Discussed & Analysed with the a/Station Commander at the Last Exco Meeting? | *Yes* |  | 21. Was the Community Safety Plan reviewed with the a/Staton Commander at the Last Exco Meeting? | *Yes* |  |
| *No* |  | *No* |  |
|  |
| **C - ENGAGEMENT** |
| 22. # of Media responses & speaking events attended in terms of CPF Mandate | 23. # of Imbizos, Indabas & Street meetings held with the community | 24. # of Visits to Local Schools, Business, Library, Clinic, Youth & Elder Care, etc | 25. # of Visits to On-Duty CIB, NHW & Other Safety Structures | 26. # of Active CIB Members | 27. # of Organisations Active & Registered in the Database |
| *Total Number:* |  | *Total Number:* |  | *Total Number:* |  | *Total Number:* |  | *Total Number:* |  | *Total Number:* |  |
|  |
| 28. Comments: |  |
|  |
| **D - PROJECTS & ACTIVITIES** |
|   |
|  |
| **E - CHALLENGES** |
|  |
|  |
| Submitted by & Position |  | Date |  | Signature |  |